



Common Council Meeting Minutes
Tuesday, November 2, 2021, at 6:30 p.m.
Chilton City Hall – Council Chambers – Lower Level
42 School St., Chilton, WI 53014

Pursuant to Section 19.84(2) and (3) of the Wisconsin State Statutes, notice is hereby given to the public, to the Tri-County News, the official newspaper of Chilton, and to those news media who have filed a written request for this notice that a meeting of the above-referenced was held at the date, time and location listed above.

This meeting was conducted both in the Council Chambers at City Hall and via remote conferencing due to a State of Emergency and federal, state, and local guidance on gatherings. Members of the public may join meeting through a Zoom link or call +1 312 626 6799 US (Chicago), Meeting ID: 970 4854 9352, Password: 434719.

Notice is hereby given that a majority of the Common Council of the City of Chilton, or a standing committee of that body were present at this meeting to gather information about the subject matter which they have decision making responsibility.

The above governmental body met to discuss and possibly act on the following agenda items as set forth below:

The regular meeting of the Chilton Common Council held at the Chilton City Hall was called to order at 6:30 p.m. by Mayor Tom Reinl.

ROLL CALL:

Council members Andrew Deehr, Ron Gruett, Peggy Loose, Joe Schoenborn, Kathy Schmitzer, Jeff Moehn, and Robbie Seipel were present at roll call. Jon Kragh was absent and excused.

Other city officials present were Mayor Tom Reinl, City Administrator David DeTroye, Police Chief Craig Plehn, DPW Chris Marx, Fire Chief Ben Schoenborn, Assistant Fire Chief Nathan Schneider, and Attorney Derek McDermott.

Also, in attendance Rick Jaeckels, Dan DeTroye, Joe Eisch, Dillon Jones, Alexis Kruger, Betty Schilling, and Mary Krause with members of her family.

Those in attendance recited the Pledge of Allegiance.

AGENDA: Motion by Gruett, seconded by Schmitzer and carried by unanimous voice vote to approve the Common Council Agenda for November 2, 2021, as presented.

REPORT OF OFFICERS:

MAYOR - Thomas Reinl –

- Mayor Reinl welcomed back council member Kathy Schmitzer.
- Mayor Reinl then turned the floor over to Fire Chief Ben Schoenborn and the two of them presented Mary Krause with a plaque of appreciation for her services to the community and the Chilton EMS program. Krause was recently named EMT of the year for Representative Tittl's district. Mayor Reinl presented Krause with a certificate of appreciation.
- Council member Deehr applauded the members of the staff and Mayor for resolving the garbage issues that have plagued the city in recent months.

CITY ADMINISTRATOR - David DeTroye –

- City Administrator and Chief of Police Craig Plehn will be attending a Police and Fire Commission conference in the Wisconsin Dells on 11/3/21. The city of Chilton has exceeded the 4000-population threshold and now must form a commission.

DIRECTOR OF PUBLIC WORKS – Chris Marx –

- Court Street financials are being reviewed and should be available at the December meeting.
- VFW memorial had a new stone placed that will allow for an additional 70 names to be engraved.
- Park bathrooms are closed for the season.
- Fall Leaf collection continues.
- Christmas decorations will be displayed in the coming weeks.
- DPW Marx will be on vacation the week of November 15th for the Michigan deer season.
- DPW Marx did address and clarify why the Court Street paving is uneven. Manhole covers needed to be built-up to avoid being hit or damaged by snowplows which resulted in an uneven thoroughfare.

Minutes: Motion by Deehr, seconded by Moehn, and carried by unanimous voice vote to approve the minutes of the council meeting held on October 19, 2021.

Operator Licenses: None

October Financial Statement: Motion by Schmitzer, seconded by Loose and carried by unanimous voice vote to approve the October financial statements as presented.

Payment of Bills: Motion by Deehr, seconded by Gruett to pay all bills.

Roll Call Vote: Deehr, Gruett, Moehn, Schoenborn, Loose, Schmitzer, and Seipel all cast Aye votes. 7 – 0 motion carried.

Audience Participation: None

New Business:

1. Presentation of the 2022 Budget – Mayor Reinl walked the council through the 2022 budget covering revenues, expenditures, and broke each of the expenditure groupings down as far as any council member asked for. Each of the committees had already reviewed the proposed budget at the committee level which left few questions unanswered. Mayor Reinl made comment that the only unknown at this point for expenditures is health insurance. Council member Schmitzer asked the mayor to look at additional HSA contributions as a possibility of offsetting insurance cost increases. The proposed budget was published as a class two notice, and will be voted on at the November 16, 2021, council meeting following a public hearing.
2. Resolution # 1874 – DPW Chris Marx needed to be designated as the authorized signature representative of the public works department to fill and satisfy the need for filing of documents on behalf of the city when applying for Clean Water fund dollars. Motion by Loose, seconded by Deehr to approve Resolution # 1874 authorizing Chris Marx to file applications for financial assistance from the State of Wisconsin Environmental Improvement Fund. Roll Call Vote: Deehr, Gruett, Moehn, Schoenborn, Loose, Schmitzer, and Seipel all cast Aye votes. 7 – 0 motion carried.

Committee Reports: General Government – Kathy Schmitzer Chair – Schmitzer deferred the review of wage and benefit report to Mayor Reinl for discussion with the council. Mayor Reinl reviewed the entire report and offered the opportunity for any questions prior to approval of the associated Ordinances or Resolutions. If needed, a closed session could be utilized and was posted on the agenda to discuss any wages. The closed session was not needed.

1. Resolution # 1871 – Fixing Salaries for Employees other than City Officials 2022 – Motion by Deehr, seconded Schmitzer to approve Resolution # 1871 and wave the reading. Roll Call Vote: Deehr, Gruett, Moehn, Schoenborn, Loose, Schmitzer, and Seipel all cast Aye votes. 7 – 0 motion carried.
2. Resolution # 1872 – Establishing Benefits for Department of Public Works Employees 2022 - Motion by Moehn, seconded Schoenborn to approve Resolution # 1872 and wave the reading. Roll Call Vote: Deehr, Gruett, Moehn, Schoenborn, Loose, Schmitzer, and Seipel all cast Aye votes. 7 – 0 motion carried.
3. Resolution # 1873 – Establishing Salaries for City of Chilton Fire Department 2022 - Motion by Gruett, seconded Schoenborn to approve Resolution # 1873 and wave the reading. Roll Call

Vote: Deehr, Gruett, Moehn, Schoenborn, Loose, Schmitzer, and Seipel all cast Aye votes. 7 – 0 motion carried.

4. Ordinance # 1190 – Ordinance Establishing Salaries for City Officials 2022 - Motion by Schmitzer, seconded Loose to approve Ordinance # 1190 and wave the reading. Roll Call Vote: Deehr, Gruett, Moehn, Schoenborn, Loose, Schmitzer, and Seipel all cast Aye votes. 7 – 0 motion carried.
5. Ordinance # 1191 – Establishing Salary & Benefits for the Chief of Police 2022 - Motion by Deehr, seconded Moehn to approve Ordinance # 1191 and wave the reading. Roll Call Vote: Deehr, Gruett, Moehn, Schoenborn, Loose, Schmitzer, and Seipel all cast Aye votes. 7 – 0 motion carried.
6. Ordinance # 1192 - Establishing Salary & Benefits for the Police Captain 2022 - Motion by Schoenborn, seconded Loose to approve Ordinance # 1192 and wave the reading. Roll Call Vote: Deehr, Gruett, Moehn, Schoenborn, Loose, Schmitzer, and Seipel all cast Aye votes. 7 – 0 motion carried.
7. Ordinance # 1193 – Establishing Salary & Benefits for the City Administrator/Clerk/Treasurer 2022 - Motion by Schmitzer, seconded Loose to approve Ordinance # 1193 and wave the reading. Roll Call Vote: Deehr, Gruett, Moehn, Schoenborn, Loose, Schmitzer, and Seipel all cast Aye votes. 7 – 0 motion carried.

Committee Reports: Public Works – Joe Schoenborn Chairperson –

1. WWTP – Strand Engineering Quote for Engineering & Design of Bio-Solids Load-Out Station Enhancements - DPW Marx explained to the council the need for a new overhead sludge loadout facility including piping and valves from the existing biosolids storage tank #1 and a catwalk to provide observation access over the sludge tank truck fill area. The engineering for the upgrades is an additional \$8300. The total engineering costs for this portion of the facility study would increase from \$77,600 to \$85,900. The enhanced filling area would allow trucks to be filled faster reducing costs of sludge removal. All costs are paid by the sewer utility. Sludge pumping remains the most profitable way for the city to remove the solids as local farmland is readily available for cover. Motion by Deehr, seconded by Seipel to approve an additional \$8,300 in engineering costs with Strand Engineering for Engineering & Design of a Bio-Solids Load-Out Station. Roll Call Vote: Deehr, Gruett, Moehn, Schoenborn, Loose, Schmitzer, and Seipel all cast Aye votes. 7 – 0 motion carried.
2. 2021-2022 Snow and Ice Removal Rates - DPW Marx informed the council that no price changes are needed or recommended for the snow removal process this season. Per ordinance, the rates need to be approved and published. The rates recommended for council approval are as follows and are the same as last season.
The following rates apply for the 2021-2022 snow removal season by the
City for private sidewalks not shoveled 36 hours after a snowfall:
First offense: 50 cents per foot plus 25% administrative fee
Second offense: 50 cents per foot plus 25% administrative fee plus \$50.00 surcharge
Third offense: 50 cents per foot plus 25% administrative fee plus \$100.00 surcharge
Fourth and subsequent offenses: 50 cents per foot plus 25% administrative fee plus \$200.00 surcharge. Motion by Schoenborn, seconded by Deehr to approve the 2021-2022 Snow and ice removal rates. Roll Call Vote: Deehr, Gruett, Moehn, Schoenborn, Loose, Schmitzer, and Seipel all cast Aye votes. 7 – 0 motion carried.
3. Ward 2 – 2021 Yearly Sidewalk Maintenance Contract Update - DPW Marx informed the council that the annual repairs that have been contracted with Fisher Construction will not be completed this season. Multiple factors have caused delays in labor and materials, and the contractor will not be able to complete. The money allocated will return to non-lapsing funds, and the city has the option to conduct twice as many repairs in 2022 covering two wards. The contractor did verbally agree to hold the price of \$9.50 per square foot until next year. Public Works has identified two areas that will receive a bit more attention prior to winter.

Committee Reports: Public Safety – Ron Gruett Chairperson -

1. Chairperson Gruett explained to the council the quotes Police Chief Plehn received for body and squad cameras. With recent price increases the department will be forced to only order half of the equipment desired, but it would still be feasible for the department to share the resources. The quotes from Baycom were for \$6,815 for the squad camera, and \$12,244 for the body cameras. Total expenditure would be \$19,059, and the funds were budgeted for in 2021. Motion by Loose, seconded by Schmitzer to approve the purchase of body and squad cameras from Baycom utilizing budgeted 2021 funds. Roll Call Vote: Deehr, Gruett, Moehn, Schoenborn, Loose, Schmitzer, and Seipel all cast Aye votes. 7 – 0 motion carried.

Communication:

1. The October Building Permit Summary was included for review.

Adjournment: Motion by Loose, seconded by Deehr to adjourn at 7:24pm.
Unanimous voice vote and carried to approve.

Meeting Minutes Prepared by:
David DeTroye
City Administrator/Clerk/Treasurer